



## SLC 2019 Competitive Event Judge Sign-up Information

Please use the [www.signupgenius.com](http://www.signupgenius.com) website as outlined below before February 22<sup>nd</sup> to sign up for judging. Be sure to check the Lieutenant and Event Manager Assignment Chart on the state website ([www.flhosa.org](http://www.flhosa.org)) SLC Information Page.

Go to [www.signupgenius.com](http://www.signupgenius.com) and click on the magnifying glass in the upper right corner of the page on the orange Navigation Bar.

On the next page in the box under the heading "Search for a Sign Up by sign up creator's email" enter "MMemolo@flhosa.org" then click in the box beside "I'm not a robot." The system will ask you to click on the appropriate pictures and to select the "Verify" or "Next" button when identified. Finally, click the "Search" button after the green check mark appears in the "not a robot" box.

On the next page, click on the box with our Florida HOSA Brand which states "Florida HOSA SLC 2019 - SLC Judges 2019."

All the competitive events that need judges will be listed on the next page. Dates and times are listed in the first two columns in the "List View." Simply click on the "Sign Up" button next to the event(s) that you would like to judge. Once you are done selecting, click on the "Submit and Sign Up" blue button at the bottom of the screen.

On the next page, you will need to complete your contact information so that the website can send you an immediate confirmation, as well as a reminder e-mail 10 days prior to the conference. Once your information has been entered correctly, click the "Sign Up Now" button for the confirmation page to appear and an e-mail to be sent.

If you have any questions or need assistance, please contact Mandy Memolo at the Florida HOSA State Office – [MMemolo@flhosa.org](mailto:MMemolo@flhosa.org) or (386) 462-HOSA (4672).

*Thank you for assisting in developing tomorrow's health care professionals!*