

## Marriott Orlando World Center Information

The 2019 Florida HOSA State Leadership Conference will be conducted **March 28 - 31 at the Marriott Orlando World Center which is the approved conference hotel, located at 8701 World Center Drive, Orlando, FL 32821.**

Hotel Rates: \$174.00/night for single, double, triple or quad occupancy (please see calculation formulas on back for assistance).

The **DEADLINE** for hotel registration is **February 22, 2019** (the room block will go fast so do not wait until the last minute before making reservations; if the room block is depleted before February 22<sup>nd</sup>, an overflow hotel will be designated). **If you do not make your reservations by February 22<sup>nd</sup>, you may have to pay an increased room rate and/or there is a possibility you will not get a room.**

There are three options outlined below to make your room reservations. These rooms are on a first-come, first-served basis. Credit card numbers will be used to hold the rooms only (the card on file would be charged for one night's room and tax for a no-show); reservations are not complete without this information. **Check in is 4:00 p.m. and check out is 11:00 a.m.** The hotel has stated that they are sold out the night before so earlier check-in will not be possible and, due to rooms being blocked together for security reasons, some rooms will not be ready at 4:00 p.m.

**Option 1 - On-line**  
(Less than 10 rooms)

Reservations may be made by using the following link:  
<https://book.passkey.com/go/2019HOSA>

**Option 2 - Phone**  
(Less than 10 rooms)

Please call **(888) 789-3090** to reserve rooms; be sure to identify that your reservations are for the FL HOSA State Leadership Conference.

**Option 3 - 10 or more rooms**

If reserving 10 or more rooms that should be grouped together, please contact Cindy Wolowic ([Cindy.Wolowic@marriott.com](mailto:Cindy.Wolowic@marriott.com)) directly to make reservations.

Again, if more than 10 rooms are to be reserved together, please contact Cindy Wolowic, Group Service Coordinator, by e-mail - [Cindy.Wolowic@marriott.com](mailto:Cindy.Wolowic@marriott.com).

**NON-MANDATORY RESORT FEE** - A daily Guest Resort Fee (currently \$25 per room per night + tax) will not be charged unless guests opt-in at the front desk upon check-in. This fee covers several amenities which at this time include:

- Enhanced in-room wireless internet for up to 6 devices
- Unlimited local and domestic long distance calls
- Bottled Water (two 10 oz bottles) replenished once daily with housekeeping service
- Daily scheduled shuttle service to Disney Parks for up to 4 guests
- Daily credit of up to \$10 per room towards dry cleaning (credit is not cumulative through stay)
- Daily bucket of practice balls at the driving range

If you have any questions or concerns regarding reservations and/or the Marriott Orlando World Center, please call (407) 239-4200. Schools must make their own hotel reservations.

**When making your reservations, please provide the hotel with a guaranteed number of guests; do not reserve extra rooms with the intention of canceling if they are not needed. The last day to cancel a reservation without incurring a one-night penalty is four days prior to the arrival date.**

**Tax-Exempt Benefits:** The hotel will accept tax-exempt forms as long as the name on the tax-exempt form matches the name on the form of payment (i.e. your school's name on either a check or credit card). This form must be presented at check-in. If you do not bring the necessary tax-exempt documentation with you, sales tax will be applied to your bill.

**Parking and Unloading:** A reduced daily self-parking fee of \$6.00 (plus applicable taxes) for cars/vans has been negotiated with the hotel. Upon arrival, buses should unload outside of the Convention Center Entrance. Directions for parking will be given at the hotel. Very few bus parking spaces are available and are at an increased overnight price of \$45 (plus applicable taxes). Please let the hotel know if your school is planning to park a bus overnight during the conference.

**Food:** In addition to several restaurants on site, including Starbucks, the Central Pantry Food Court will be serving pizza, hot and cold sandwiches, burgers, salads, ice cream and drinks, as well as more snacks and grab & go items.

The following formulas are designed to help you calculate hotel costs and are not final!

**Tax-Exempt Schools**

$\$174.00 \times \text{number of nights} \times \text{number of rooms} = \$\_\_\_\_\_\_ \text{ Paid to the hotel.}$

**Non Tax-Exempt Schools**

$\$174.00 \times 12.5\% \text{ (City Surcharge \& Occupancy and Sales Tax)} \times \text{number of nights} \times \text{number of rooms} = \$\_\_\_\_\_\_ \text{ (please round up to the nearest cent) Paid to the hotel.}$

**We are looking forward to seeing you there!**