

Please disregard this if you have already made your hotel reservations with the Marriott Orlando World Center.

We have signed an agreement with the Holiday Inn Resort Orlando Suites - Waterpark to use as an overflow hotel; up to six (6) people can be placed in each guest room. The cut-off date to make your reservation is February 22<sup>nd</sup>.

To reserve seven (7) rooms or less, please call (800) 465-4329 or directly at (407) 387-0227. When making your reservation, you must request "FL HOSA" otherwise your rooms will not go to the room block and we could have to pay a large sum to the hotel for not meeting the attrition rate. If reserving eight (8) or more rooms, please contact Michelle Hoehns (Haynes) directly at (407) 387-0227 or [michelle.hoehns@pyramidhq.com](mailto:michelle.hoehns@pyramidhq.com) for details.

A credit card will be needed to reserve rooms; guarantee of payment is required when making the reservation. School checks must be received prior to checking in - a minimum of 14 days. If you are tax-exempt - the hotel will accept tax-exempt forms as long as the name on the tax-exempt form matches the name on the form of payment (i.e. your school's name on either a check or credit card) and is received prior to arrival. The hotel would prefer if you faxed this documentation ahead of time to (407) 387-1488, Attn: Michelle Hoehns or Deanna Damico. If you do not fax the necessary tax-exempt documentation, nor present it at check-in, sales tax will be applied to your bill. Parking will be \$12.00 plus applicable taxes per car each day; large buses will be \$136.00 plus applicable taxes per day. Cancellations must be made at least 72 hours prior to arrival to avoid a cancellation fee on the credit card.

We will have reserved charter buses to shuttle members to the main hotel (Marriott Orlando World Center) and back to the overflow hotel.

We appreciate you making plans to attend the SLC!